

# Child Pick-Up Policy and Procedure

## Purpose of Policy

The child protection law in the United Arab Emirates is the Federal Law No 3 of 2016, also called the Wadeema's Law. The Wadeema's Law protects the overall rights of the child, including his fundamental rights of life, security and care, family rights, health rights, social rights, cultural and education rights.

The safety of children is of paramount concern to KidZone nursery. When children are being picked up from the nursery, staff will ensure that correct procedure is being followed

## Child Pick-up Procedures

### Persons age for pickup

Person picking up the child must be of **age 18 years or older**. The staff will ensure that the person doing the pickup is authorized to do so and does not appear to be unwell or intoxicated.

### Pickup by authorized persons

Child pick-up is allowed by **authorized persons only**. The names of persons who are authorized to pick up the child should be mentioned in the child's registration form and a **copy of their Emirates ID** should be submitted at KidZone reception.

### Pickup by unauthorized persons

If the person picking up the child is unauthorized, the parent should call and inform the KidZone nursery about the person who shall be picking up the child. It is mandatory for the **unauthorized person to bring his/her Emirates ID** during the pickup for verification. The responsible KidZone staff will take a copy of his/her ID and do the needful procedure.



# Child Pick-Up Policy and Procedure

## Sick child pickup

If a parent has received a call from the KidZone nursery about the child being sick in the nursery, it is mandatory for the parent to **pick-up the child within 1 hour** of the call received.

Upon pick-up the parent will be asked to sign the attached form, if needed by the nurse.

☐

The form attached is needed

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The form attached is not needed

Signature (Nurse): \_\_\_\_\_

Name of the Child: \_\_\_\_\_

Date: \_\_\_\_\_

Class Name: \_\_\_\_\_

Staff responsible of handling the child during illness: \_\_\_\_\_

Illness: \_\_\_\_\_  
\_\_\_\_\_

Time of call to parent: \_\_\_\_\_

Time of child pick-up: \_\_\_\_\_

I \_\_\_\_\_ (parent name) parent of \_\_\_\_\_ (child name) will not bring my child to the nursery until fully recovered and will submit clearance certificate from the doctor when he/she will re-join the nursery.

Parent Signature

Nurse signature

Reviewed by: Jaya Mishra

Date: 03.07.2024

Approved by: Anoud Fahad

Date: 08.07.2024